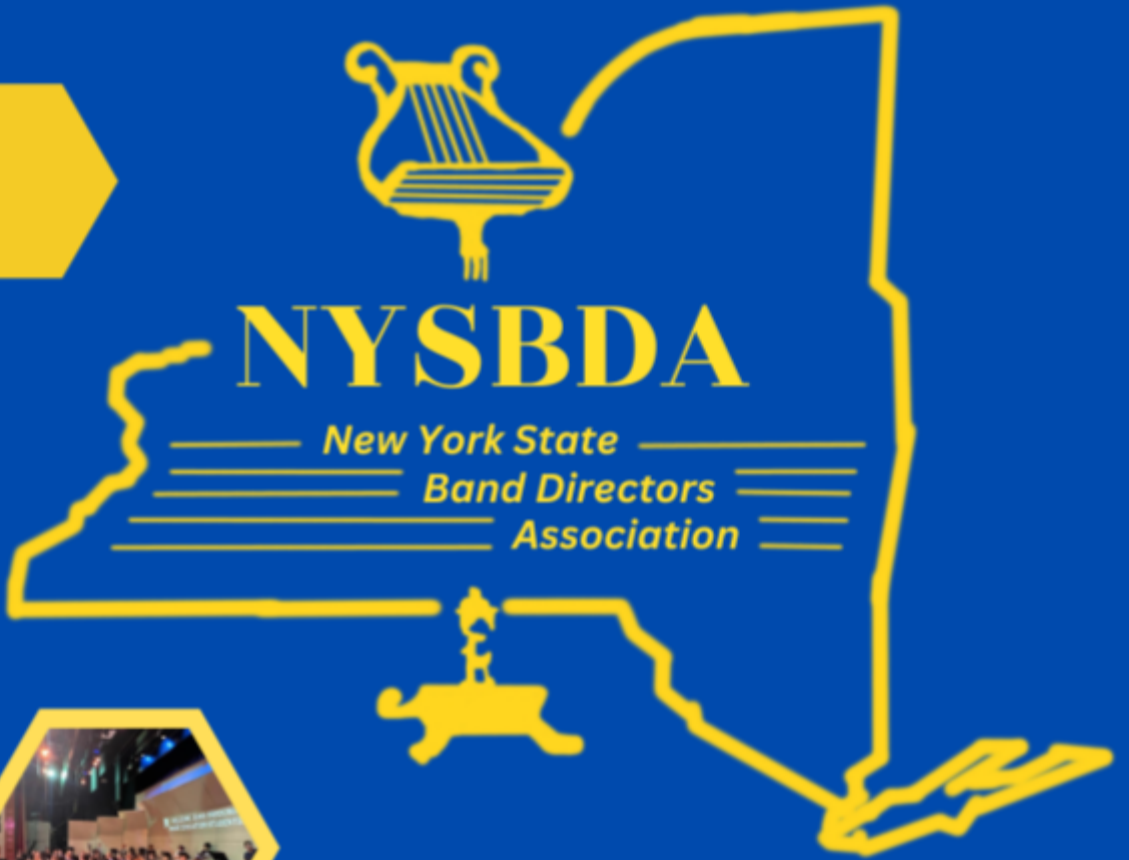


COLLEGIATE NYSBDA



INTRODUCTION

This Quick Start guide has been created to help facilitate the work of the members and advisors of the Collegiate Chapters of the New York State Band Directors Association. This document provides information and procedures on Collegiate membership, the framework of communication at local and state-wide levels, and offers suggestions to assist students and advisors in planning chapter activities.

PURPOSE

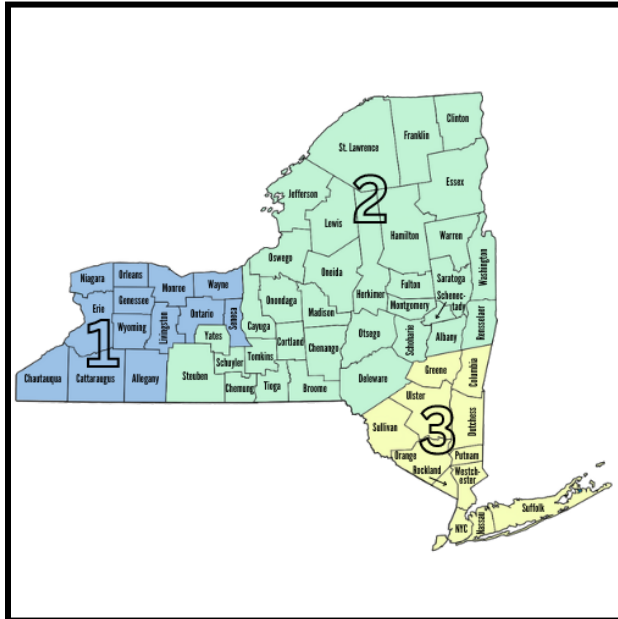
The purpose of the Collegiate New York State Band Directors Association (*C-NYSBDA*) is to afford preservice band directors an opportunity for professional orientation and development while still in school and to enable them to gain an understanding of:

- The basic truths and principles that underlie the role of music in human life;
- The philosophy and function of the music education profession;
- The professional interests of members involved at the local, state, division, and national levels;
- The knowledge and practices of the professional music educator as facilitated through chapter activity

TABLE OF CONTENTS

- Collegiate NYSBDA Structure (Pg. 3)
 - C-NYSBDA Affiliated Colleges
- Collegiate Chapter Structure (Pg. 4)
 - Membership Eligibility
 - Joining/Renewing Membership
 - Dues and Fees
- Chapter Advisor(s) (Pg. 5)
- Chapter Officer(s) (Pg. 6)
- Collegiate NYSBDA Chapter Recognition Program (Pg. 7)
- Member Opportunities & Contacts (Pg. 8)

Collegiate-NYSBDA Structure



Collegiate NYSBDA Zone Map

Collegiate NYSBDA is broken into three (3) different representative zones. These three zones are each represented by one (1) Zone Representative nominated by chapter Presidents and approved by the current Collegiate NYSBDA Executive Board and the Statewide NYSBDA Executive Board.

Collegiate-NYSBDA Chapter Colleges

2023-2024*

Zone 1

The State University of New York at Fredonia (Fredonia, NY)
President, Aidan Carney

Zone 2

The State University of New York at Potsdam (Potsdam, NY)
President, Julie Williams

Zone 3

Hofstra University
President, Vicki Cusumano (Hempstead, NY)

*This list is subject to change as chapters are updated. This list will be updated frequently.

COLLEGIATE CHAPTER STRUCTURE

MEMBERSHIP ELIGIBILITY

Collegiate NYSBDA membership is a membership classification that provides full member benefits to music students at the college and university levels. Any college or university may form a Collegiate chapter of NYSBDA. The following steps are encouraged when forming a Collegiate chapter:

- Gain approval from the head of the music department or school of music;
- A designated member of the faculty who is an NYSBDA member must be appointed as the chapter advisor; and
- At least one student must be enrolled as a Collegiate member.

As soon as possible, inform NYSBDA of your new chapter (EMAIL).

The chapter bears the name of the campus on which it is organized, and a number is assigned to each chapter by the Collegiate NYSBDA office.

JOINING OR RENEWING MEMBERSHIP

New members should go to nysbda.org to join Collegiate NYSBDA online! For renewals, students should also log into nysbda.org. If you have any questions, please contact vcusumano1@pride.hofstra.edu

STATE DUES

The total dues collected by NYSBDA from each member represent the state dues.

LOCAL FEES

Officers and Advisors may or may not choose to collect an additional local fee for chapter operation. Local fees will be independent of NYSBDA dues and are not mandated, administered, or regulated by NYSBDA.

CHAPTER ADVISORS

The chapter advisor serves as a link in communication between the NYSBDA state-wide office and the chapter members at their institution. Each advisor must provide NYSBDA with current contact information. Contact information may be updated by emailing

A CHAPTER ADVISOR MUST:

- Be a current member of NYSBDA;
- Be a member of the music faculty at their respective college;
- Be dedicated to the preparation of music educators;
- Understand the aims and objectives of music education in schools.

CHAPTER ADVISOR RESPONSIBILITIES:

- Share NYSBDA promotional and recruitment materials with returning and prospective member students;
- Explain the nature, purpose, and function of NYSBDA during chapter meetings;
- Promote the benefits of NYSBDA Collegiate membership to students and faculty during orientation meetings, methods classes, and other department functions;
- Discuss and promote professional behaviors and attitudes among Chapter members;
- Encourage interest and participation of students in NYSBDA Collegiate on campus and at state and national conferences and events;
- Help officers fulfill their respective duties, including the maintenance of chapter records.

CHAPTER OFFICERS

Chapters may choose to elect a president, vice president/president-elect, secretary/treasurer, zone representatives, and any other positions deemed necessary or appropriate by chapter leadership. Officers can be useful for involving members and expediting the chapter's work.

SUGGESTED CHAPTER OFFICER DUTIES

PRESIDENT

- Preside at chapter meetings;
- Develop an agenda for meetings;
- Represent the chapter on—and off—campus.

VICE PRESIDENT/PRESIDENT-ELECT

- Coordinate the membership drive;
- Schedule guest speakers with assistance from chapter officers.

SECRETARY

- Record the minutes of executive meetings;
- Handle correspondence for the chapter, including thank-you letters to speakers;
- Report chapter activities for publication in local newspapers and blogs and federated MEA and national NYSBDA periodicals.

TREASURER

- Maintain membership records;
- Prepare a chapter roster after the enrollment period;
- Maintain the chapter's financial records.

PUBLIC RELATIONS

- Create promotional content;
- Maintain chapter-related social media page(s), as desired by the chapter;
- Design and/or decorate for collegiate events, as desired by the chapter.

EVENTS COORDINATOR

- Coordinate all local collegiate events, as directed by the President;
- Submit all necessary paperwork related to local collegiate events.

C-NYSBDA RECOGNITION PROGRAM

The C-NYSBDA Recognition Program aims to acknowledge chapters and their members for exemplary chapter activities and member achievements, thereby providing achievement models for other chapters and Collegiate members. All active Collegiate chapters and members are eligible to participate in the Collegiate Recognition Program. The opportunities are:

NYSBDA COLLEGIATE CHAPTER OF EXCELLENCE

Conferred annually, this award was developed to recognize successful chapter music programs, professional development projects, recruitment techniques, and service projects. Up to three projects in each category receive recognition.

Please watch your email and check the NYSBDA website for deadline information. The entry form for the program is found at nysbda.org. Each recipient chapter receives a plaque from NYSBDA during the annual Collegiate Advocacy Summit and Hill Day and will be recognized on the NYSBDA website.

PROFESSIONAL ACHIEVEMENT AWARD

Chapter advisors nominate select members of their chapters for their commitment and dedication to NYSBDA and music education. Recipients of this award have served their chapters in an exemplary manner and receive a certificate of achievement. The application for this award can be found at nysbda.org/collegiate. Please watch your email and check the NYSBDA website for deadline information.

CHAPTER MEETINGS

SUGGESTIONS FOR CHAPTER MEETINGS

- Representatives from teachers' agencies or school district
- Human resources officers to outline education requirements, certification, teaching requirements, and other related information.
- Experienced teachers who will share their experiences and challenges over their careers.
- Speakers who will address topics of interest to music educators dealing with administrators, parents, boosters, fundraising, etc.
- School administrators to discuss the interrelationship between the special-subject teacher and the general education program.

MEMBER OPPORTUNITIES

NYSBDA Collegiate members are strongly encouraged to attend national, division, and state conferences. Registration fees are frequently offered to Collegiate members at a significantly discounted rate. By attending in-service conferences, Collegiate members can build their professional networks by meeting current and fellow preservice music educators at all stages of their careers. These conferences provide a variety of sessions, special-interest workshops, performances, and exhibits displaying the latest teaching materials and equipment available to assist music teachers throughout their careers.

2023-2024 Opportunities

2023 NYSSMA Winter Conference

Dates(s): Thursday, November 30th - Sunday, December 3rd, 2023

Location: Joseph A. Floreano Convention Center (123 E Main St, Rochester, NY 14604)

2023 Midwest Clinic

Dates(s): Wednesday, December 20th - Saturday, December 23rd, 2023

Location: McCormick Place (2301 S King Dr, Chicago, IL 60616)

*Contact Aidan Carney (carneyaidanr@gmail.com) for details!

2024 NYSBDA Symposium

Date(s): Friday, March 1st - Sunday, March 3rd, 2024

Location: Hilton Double Tree (6301 NY-298, East Syracuse, NY 13057)

2024 Hofstra Honor Band Day

Date(s): Saturday, May 11th, 2024

Location: Hofstra University - Adams Playhouse

CONTACTS

C-NYSBDA Executive Board

2023-2024

President

Vicki Cusumano // vcusumano1@pride.hofstra.edu

Vice President

Julie Williams // juliannewilliams02@gmail.com

Secretary-Treasurer

Aidan Carney // carneyaidanr@gmail.com

Zone 1 Representative

Jake Miller // jhmiller@fredonia.edu

Zone 2 Representative

Gianna Magrino // giannarm@outlook.com

Zone 3 Representative

Noah Merseberg // nmerseberg1@pride.hofstra.edu

Collegiate Advisor

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